

SAMPLE ONLINE NOMINATION FORM (CITATIONS)

CITATION FOR OUTSTANDING CONTRIBUTION TO STUDENT LEARNING

Nomination Type

- ☐ Individual
- ☐ Team nomination

Contact details (For Individual Nominee/Team Lead)

- Title (e.g. Prof, Dr, Ms)
- First
- Last name
- Position/Role
- School/Faculty or Division
- Institution
- Campus location
- Post address
- Email address
- Phone number

Gender (Individual/Team Lead)

- ☐ Man
- ☐ Woman
- ☐ Non-binary
- ☐ My gender identity isn't listed. I identify as:
- ☐ Prefer not to say

Aboriginal or Torres Strait Islander Status (Individual/Team Lead)

Do you identify as Aboriginal and/or Torres Strait Islander?

- ☐ Yes
- ☐ No

Staff type (For Individual or Team Lead)

- ☐ Academic staff
- ☐ General/Professional staff

Previously applied for a Citation

Have you previously applied for an AAUT Citation and **were not successful**?

- ☐ No
- ☐ Yes - please state year(s) _____

Previously received a Citation, Teaching or Program Award?

Past Citation recipients are not eligible to nominate for an individual Citation within five years of receiving a Citation.

Past Citation recipients are eligible to nominate for a team Citation within five years of receiving their Citation if they are not the lead nominee. The team nomination should not substantially replicate the previous nomination.

A past recipient of a Teaching or Program Award (including Carrick, ALTC or OLT Award) can only nominate for a team Citation if they are not the lead nominee.

If the nominee or the lead in a team nomination has previously received an Award or Citation through Carrick, ALTC, AAUT or the OLT, **please indicate the type of award, the year in which it was received and how it differs from this nomination.**

- ☐ No
- ☐ Yes - please state award type, year and how it differs from this nomination: _____

Discipline Categories

Select one discipline category below:

- ☐ Natural and Physical Sciences
- ☐ Information Technology
- ☐ Engineering and Related Technologies
- ☐ Architecture and Building
- ☐ Agriculture, Environmental and Related Studies
- ☐ Health
- ☐ Education
- ☐ Business, Management and Commerce
- ☐ Society and Culture
- ☐ Creative Arts
- ☐ Multi-disciplinary

Nomination Category

Do you wish to apply under any of the following Nomination Categories?

- ☐ Early Career (less than five years' teaching experience)
- ☐ Neville Bonner Award for Indigenous Education (for Indigenous teaching staff only)
- ☐ Sessional Staff
- ☐ None of the above

Subcategory

Select one subcategory:

1. Approaches to teaching and/or the support of learning that influence, motivate and inspire students to learn.
2. Development of curricula, resources and/or services that reflect a command of the field.
3. Effective assessment practices that bring about improvements in student learning, may have a focus on academic integrity or digital solutions, or any assessment strategies that bring about change.
4. Innovation or leadership that has influenced and enhanced learning and teaching and/or the student experience.

(If applicable) Team nomination summary

Please enter your team's name:

(If applicable) Team member details

Please list all members in the table below, which must be accurate for publication purposes. The contribution of each member should be expressed as a percentage and in order of contribution. Individual contributions must be 10% or higher to be included in the nomination.

	Title	First & Last name	Percentage contribution	Institution (if different from Team Lead)	Staff type (A/G) A= Academic, G= General	Email
1						
2						
3						
4						
5						
6						
7						
8						
9						

10

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DECLARATIONS

- As the Institutional Contact Officer (ICO), I have received the following declarations approval to submit this nomination on behalf of the Nominee/Team.

Nominee Declaration

The nominee has declared that they:

- Accept the nomination for a Citation for Outstanding Contribution to Student Learning.
- Have read, acknowledged and accepted the [AAUT Privacy Collection Notice](#) and [Publicity Notice](#).
- Have provided the [AAUT Privacy Collection Notice](#) and [Publicity Notice](#) to team members, and made them aware of the requirements in these notices (team nominations only).
- Have provided the [AAUT Privacy Collection Notice](#) to referees and made them aware that they must include an acknowledgement that they accept the 2024 AAUT Privacy Collection Notice in their reference
- Accept that by checking this box they are providing their signature.

Check this box to sign on behalf of the nominee.

Head of School/Faculty's Declaration

The Head of School/Faculty or equivalent has declared that they:

- Support this nomination based on the uploaded nomination
- Have read, acknowledged and accepted the [Privacy Collection Notice](#).
- Accept that by checking this box they are providing their signature.

Check box to sign

Head of School/Faculty's name _____

Deputy Vice Chancellor (Academic) or Delegate's Declaration

The DVC (Academic) or Delegate has declared the following:

- Support this nomination on behalf of the institution.
- Will support the nominee/s in activities to disseminate good practice in learning and teaching.
- Confirm that the information in the nomination is true and correct, and the Nominee/Team Lead referred to in this form is a current staff member of the institution.
- Have read, acknowledged and accepted the [Privacy Collection Notice](#).
- Accept that by checking this box they are providing their signature.

Check box to sign

DVCA or delegate's name _____

Institutional Contact Officer's Information

- Name
- Position/Role
- Email Address
- Phone number

Institutional Contact Officer Digital Signature
