# 2024 AAUT program

<table>
<thead>
<tr>
<th>Award Types</th>
<th>CITATIONS FOR OUTSTANDING CONTRIBUTIONS TO STUDENT LEARNING</th>
<th>AWARDS FOR TEACHING EXCELLENCE</th>
<th>AWARDS FOR PROGRAM THAT ENHANCE LEARNING</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>No. of Awards</strong></td>
<td>Up to 100</td>
<td>Up to 9</td>
<td>Up to 4</td>
</tr>
<tr>
<td><strong>Max submission per institution</strong></td>
<td>6</td>
<td>3</td>
<td>2</td>
</tr>
<tr>
<td><strong>Prizemoney</strong></td>
<td>NIL</td>
<td>NIL</td>
<td>NIL</td>
</tr>
</tbody>
</table>

## Categories

### Choose ONE

#### Discipline Categories
- Natural and Physical Science, Agriculture, Environmental and Related Studies
- Engineering, Information Technology, Architecture and Building
- Health
- Education
- Business, Management and Commerce
- Society and Culture
- Creative Arts
- Multi-disciplinary

#### Nomination Categories
- Early Career
- Neville Bonner Award for Indigenous Education
- Sessional Staff

## Subcategories

### Address ONE

1. Approaches to teaching and/or the support of learning that influence, motivate and inspire students to learn.
2. Development of curricula, resources or services that reflect a command of the field.
3. Effective assessment practices that bring about improvements in student learning, focus on academic integrity.
4. Innovation or leadership that has influenced and enhanced learning and teaching and/or the student experience.

### Address all four

1. Approaches to teaching and/or the support of learning that influence, motivate and inspire students to learn.
2. Development of curricula, resources or services that reflect a command of the field.
3. Effective assessment practices that bring about improvements in student learning, focus on academic integrity.
4. Innovation or leadership that has influenced and enhanced learning and teaching and/or the student experience.

## Assessment Criteria

Nominees are required to make a case that they have:

a. Positively impacted on student learning, student engagement or the overall student experience for a period of no less than three years (two years for early career), not including time taken for development or trial of any activity.

b. Gained recognition from colleagues, the institution, and/or the broader community.

c. Shown creativity, imagination or innovation, irrespective of whether the approach involves traditional learning environments or technology-based developments.

d. Drawn on the scholarly literature on teaching and learning to inform the development of initiatives, programs and/or practice.
2024 AAUT Nomination key dates

Prepare Nominations
Guidelines released: 6 May
PD sessions for nominees & ICO Briefing: May - July

Registration & submission
Open: 12 August
Close: 1 September
1-week extension if required until 8 September

Assessment
Starts: 14 October
Ends: 17 November

Career Achievement Award nomination period:
28 October - 15 November
2024 AAUT Nomination process

**Preparation for Submission**

Mar to July

Documentation must comply with the formatting requirements (Refer to the Nomination instructions for details).

From May - June a new suite of Professional Development sessions for ICOs and nominees will be rolled out.
- 14 May: ICO Briefing Session
- 15 May: Teaching Award PD
- 21 May: Citation PD
- 3 June: Early Career Award PD
- 18 June: Neville Bonner Award PD
- 26 June: Program Award PD

All information will be distributed via ICOs.

**Online Submission**

Aug to Sep

ICOs to submit nominations via the online Awards Portal. The new software will provide a more user-friendly experience and efficient nomination and assessment processes.
- The nomination forms will be part of the streamlined nomination and submission process in the new Awards Portal.
- Updated nomination templates will be provided for all award types (Teaching, Citation and Program) as a guide.
- The Awards Portal will be open from 12 August until 1 September 2024.
- An extension until 8 September 2024 will provided to institutions with exceptional circumstances only.

**Assessment Period**

Oct to Dec

Assessors and Awards Committees review each nomination based on the rating scale and assessment matrix.

**Notification of Outcome**

Feb 2025

Each nominating institution and all nominees will be advised of the outcome of their nomination by email.

All nominees will receive feedback letters from assessors by end of March.

**Awards Announcement**

Feb 2025

UA will announce the recipients via an online video on the AAUT-UA webpage.
1. Citation Nomination Form
   Completed in online Awards Portal
   All boxes must be ticked, including signature checkbox by:
   - Nominee
   - Head of School/Faculty
   - DVCA or their nominated delegate
   - ICO

2. Claims against Assessment Criteria
   (max 4 A4 pages)
   - Proposed Citation (up to 25 words)
   - Contribution overview and context
   - Statement addressing the assessment criteria
   - Reference list

3. Team Statement of Contribution
   - For team nomination only
   - Explains role and percentage of contribution

4. Two letters of reference
   - One A4 page for each reference Include acceptance of Privacy Notice On institutional letterhead
   - Signed by referee

5. Digital Photograph
   Upload in online Awards Portal
2024 Program Award Nomination Checklist

DOCUMENTATION REQUIREMENTS

1. Program Award Nomination Form
   Completed in online Awards Portal
   All boxes must be ticked including signature checkbox by:
   - Nominee
   - Head of School/Faculty
   - DVCA or their nominated delegate
   - ICO

2. Claims Against Assessment Criteria (max 10 A4 pages)
   ▪ Synopsis (up to 200 words)
   ▪ Program overview and context
   ▪ Statement addressing the assessment criteria
   ▪ Reference list

3. Team Statement of Contribution
   ▪ Explains role and percentage of contribution

4. Two Letters of Reference
   ▪ One A4 page for each reference
   ▪ Include acceptance of Privacy Notice
   ▪ On institutional letterhead
   ▪ Signed by referee

5. Supporting Materials
   Submit up to two of the following:
   ▪ A three-minute video link,
   ▪ Website URL and/or
   ▪ 10 pages PDF (inclusive of URL link)

6. Digital Photograph
   Upload in online Awards Portal
1. Teaching Award Nomination Form
   Completed in online Awards Portal
   All boxes must be ticked, including signature checkbox by:
   - Nominee
   - Head of School/Faculty
   - DVCA or their nominated delegate
   - ICO

2. Claims Against Assessment Criteria
   (max 8 A4 pages)
   - Synopsis (up to 200 words)
   - Teaching overview and context
   - Statement addressing the assessment criteria
   - Reference list

3. Curriculum Vitae (CV)
   - Individual = max 3 pages (A4)
   - Team = team leader max 3 pages (A4) and team members max 1 page (A4) each

4. Team Statement of Contribution
   - For team nomination only
   - Explains role and percentage of contribution

5. Two Letters of Reference
   - One A4 page for each reference
   - Include acceptance of Privacy Notice
   - On institutional letterhead
   - Signed by referee

6. Supporting Materials
   - Upload a video file (2-3 minute) - mandatory
   And one of the following (optional):
   - Website URL and/or
   - 10 pages PDF (inclusive of URL link)

7. Digital Photograph
   Upload in online Awards Portal
AAUT AWARDS TEAM

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AAUT-UA website